

O.P.JINDAL SCHOOL, SAVITRINAGAR
Annual Examination (2025–2026)

Class: IX
Subject: Information Technology (402)

MM: 50
Time: 2 Hrs.

(Fifteen Minutes Extra will be given for reading the Question Paper.)

General Instructions:

- This question paper contains four Sections A, B, C and D. Each part is compulsory.
 - Section – A is multiple choice question, consists of 10 questions. Each question carries 1 mark
 - Section – B Very Short answers, consists of 06 questions. Each question carries 2 marks
 - Section – C Short answers, consists of 06 questions. Each question carries 3 marks
 - Section – D Long answers, consists of 02 questions. Each question carries 5 marks
(In one question internal choice)
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SECTION-A

Multiple Choice Questions

(10 X 1 = 10 Marks)

Q1. How much of any given message is transmitted by the specific words used?

- a) 38% b) 18% c) 55% d) 7%

Q2. Which of the following is not an output device for a computer?

- a) Monitor b) Printer c) Barcode Reader d) Speaker

Q3. What is a short-range wireless communication technology called?

- a) Wi-fi b) Internet c) Bluetooth d) PS

Q4. What does the “R” in RAM stand for?

- a) Rewrite b) Random c) Read d) Readable

Q5. Dressing & grooming are important because they help us to look ____.

- a) Smart b) Untidy
c) Shabby d) All of the above

Q6. _____ is the process of preserving soil's fertility and prevention soil erosion.

- a) Global Warming b) Carbon Footprint c) Soil Erosion d) Energy Conservation

Q7. Which of the following key moves the Text cursor to the beginning of the line?

- b) End b) Home c) Insert d) Ctrl

Q8. Smallboxes around a part of a chart that indicate that is selected are called _____.

- a) Points b) Handles c) Border d) Dots

Q9. Which Boolean expression would be used to omit a keyword from a search?

- a) AND b) OR c) NOT d) OMIT

Q10. In _____ view, you can see one slide at a time and do any editing work in it.

- a) Slide Show b) Slide Sorter
c) Outline d) Normal

SECTION-B

VeryShortAnswerTypeQuestions

(6 X2=12Marks)

Q11. What are Green jobs and Green Skills?

Q12. What is a Business and a startup company?

Q13. What are Legend & Data Label?

Q14. Write two differences between Web Portal & Website.

Q15. List at least four tips for positive thinking?

Q16. What is a break? How many types of breaks can you insert in writer?

SECTION-C

ShortAnswerTypeQuestions

(6 X3=18Marks)

Q17. What do you mean by cell referencing? Write its types and explain it briefly.

Q18. What is grouping & ungrouping of objects? What is the use of connectors?

Q19. What are the components of non-verbal communication? Explain it in brief.

Q20. What is the difference between RAM and ROM?

Q21. What is Dependability, abilities and accountability?

Q22. What are the required steps to complete the basic mail-merge process?

SECTION-D

Long Answer Type Questions

(2X5=10 Marks) Q23.

Write the full forms of these & explain in brief:

- i. CAD
- ii. CRM
- iii. LMS
- iv. DTP
- v. BPM

Q24. What is Mail Merge? What are the main constituents/components/documents of mail – merge process?

OR

What is the difference between SME and IDE? Write at least five.